

Neighbourhood Services Scrutiny Commission - Work Programme 2019-2020

Meeting date	Meeting items	Actions Arising	Progress
3 July 2019	<ol style="list-style-type: none"> Portfolio Overview by lead directors (to include structure chart and Q&A session). Food safety service plan 2019/20 – presentation slides and report. Draft Work programme 2019/20 – work in progress – members to consider and suggest items. 	<p>Item 1 agreed:</p> <ul style="list-style-type: none"> That an option of joint working with Housing Scrutiny Commission on “Universal Credit” to be added to the work programme. That the Director of Finance circulate details of multi hub locations through the Members Bulletin to all members. That the Director of Neighbourhood and Environmental Services be requested to progress and action the priorities for the service mentioned in his presentation. <p>Item 2 agreed:</p> <ul style="list-style-type: none"> That the Food Safety Team be commended for the great work they carry out and; That the Food Safety team consider reaching out to young people in the city to raise awareness of food safety issues and the impact this can have. <p>Item 3 agreed: to note the work programme as work in progress.</p>	
4 September 2019	<ol style="list-style-type: none"> Library services provision - reading projects / schemes across the city to improve literacy for children (lead director John Leach) – CYPS invited for joint scrutiny of this item Universal credit impacts - one year on – report (lead officer Alison Greenhill) Work Programme <ol style="list-style-type: none"> Proposal for new review topic: ‘The Viability of a Community Lottery for Leicester’ – draft scope (Lead: Chair/Anita) 	<ol style="list-style-type: none"> Agreed: Head of Neighbourhood Services be requested to <ul style="list-style-type: none"> provide Members with programmes of events at libraries; and That the presentation be noted. Universal Credit impacts report noted. New task group review supported. 	

Neighbourhood Services Scrutiny Commission - Work Programme 2019-2020

<p>30 October 2019</p>	<ol style="list-style-type: none"> 1. Domestic and Sexual Violence Services (DSV) – progress on consultation 2. Waste and Recycling service provision - presentation 3. Bring banks service - report 4. Work Programme 	<ol style="list-style-type: none"> 1. Report agreed, and <ol style="list-style-type: none"> a) Lead Director be asked to send a reminder to all Councillors to encourage them to participate in the consultation at https://consultations.leicester.gov.uk/; and b) The commission to receive a report at an appropriate time on the diversity of users of domestic and sexual violence and abuse services in Leicester, including the wards and/or areas of the city service users are from and, if possible, information on identified barriers to accessing the services. 2. Report agreed, and <ol style="list-style-type: none"> a) That the Director of Neighbourhood and Environmental Services be asked to consider how engagement with schools in relation to waste management can be improved. 3. Report agreed, and <ol style="list-style-type: none"> a) That the Director of Neighbourhood and Environmental Services be asked to circulate details of the proposed changes to bring bank sites to all Councillors once the changes have been confirmed; and b) To undertake a full survey of textile bins at bring bank sites, to ensure that they are being emptied at appropriate frequencies; and c) To consider how recycling services can be further promoted, for example through the use of advertising on local radio stations. 	
<p>15 January 2020</p>	<ol style="list-style-type: none"> 1. Council budget – relating to neighbourhood services portfolio 2. Community Safety Plan – Update 3. Leicester City Council's Public Safety Service 		

Neighbourhood Services Scrutiny Commission - Work Programme 2019-2020

4 March 2020 Items to be confirmed	1. Draft Local Plan - tbc		
22 April 2020 Items to be confirmed			

FORWARD PLAN / SUGGESTED ITEMS		
Topic	Detail	Proposed Date
KEY DECISIONS & NON-KEY DECISIONS	WATCHING BRIEF – members to consider relevant items to this commission, from the councils Corporate Plan of Key & Non-Key Decisions	Ongoing / watching brief
CONSULTATIONS	WATCHING BRIEF – members to consider relevant items to this commission from planned or live consultations to provide scrutiny comments and views	Ongoing / watching brief
COUNCIL BUDGET	WATCHING BRIEF – members to consider any budget impacts relevant to this commission, as necessary.	Ongoing / watching brief
Neighbourhood services Asset Transfer Update (lead director Matt Wallace / John Leach)	Commission to receive a report	Tbc
Community Safety Plan, including: a) Tackling hate crime e.g. through schools and communities (lead directors John Leach / Paul Tinsley)	To receive report on actions and progress. To consider Joint work with other scrutiny commissions? where necessary	January 2020 -tbc

Neighbourhood Services Scrutiny Commission - Work Programme 2019-2020

b) Tackling knife crime e.g. a city-wide strategy (lead director John Leach)		
Food Safety Service Plan 2019/20 (lead director John Leach)	Annual update on a key area of public protection within the city	July 2019
Library services provision: a) Reading projects / schemes across the city e.g. to improve literacy for children (lead director John Leach)	To receive a report on actions / progress To invite CYPS for joint scrutiny of this item	Sept 2019
Adult Education services provision (lead director Mike Dalzell)	To receive a report on actions and progress To consider joint scrutiny for this item.	tbc
Waste and recycling service provision – report update (lead director John Leach)	To receive a report on actions and progress	October 2019
Discretionary payment - hardship fund (lead director Alison Greenhill)	To receive a report on actions and progress	September 2019
Universal Credit and Welfare advice service provision (lead director Alison Greenhill)	To receive report on actions and progress To consider inviting chair of OSC for this item on universal credit (scrutiny comments to inform OSC)	September 2019
Improving Neighbourhoods – possible topics to scrutinise tbc – for example: a) Ward funding provision and community grant opportunities (Lead Directors: Alison Greenhill / John Leach / Miranda Cannon) b) Community Lottery options and viability - Lead Directors: Alison Greenhill / Miranda Cannon. c) Shop front improvement projects -tbc (Lead Director Andrew L Smith)	To receive reports on actions and progress To consider joint scrutiny for items relevant to other scrutiny commissions? A task group review has been established in October 2019 to look into the viability of a community lottery topic.	Tbc
Neighbourhoods Services Supporting Digital Inclusion (Lead Directors John Leach / Miranda Cannon)	To receive report on actions and progress	Tbc
Regulatory Services (lead director John Leach) – such as:	To receive reports on actions and progress	Tbc

November 2019

Neighbourhood Services Scrutiny Commission - Work Programme 2019-2020

<ul style="list-style-type: none">a) Private Sector Housing e.g. tackling rogue landlords and licensing scheme for private sector homesb) Food Safety and Environmental Healthc) Licensing and Trading Standardsd) Public Safetye) Noise and Pollution controlf) Building Control	To consider joint scrutiny for items relevant to other scrutiny commissions?	
--	--	--

DRAFT